

Town Of Groton, Vermont

Community & Economic Development Committee Minutes, May 1st, 2017 (Draft)

The duly warned meeting of the Groton Community & Economic Development Committee May 1st, 2017 was held at the Groton Community Building, 1476 Scott Highway.

Attendance for the meeting included: Mary Grant (Select Board) Dan Robinson, Kitty Diggins, Brent Smith, Kristian Connolly and Mark Shallberg

The Meeting was called to order at 7:00 PM

Updates/Adjustments to the Agenda:

None

The Committee reviewed and accepted the minutes of the previous meeting.

The members reviewed the RFP's for the Community Building gutter installation and roof painting. Brent suggested that the RFP's should be in the format described in the updated purchasing policy. Dan said he would review that policy and make applicable changes to the RFP's before they went to the Select Board for approval to post. Brent also suggested that the RFP address storm water run off. Dan said that he would find the appropriate statute and add it to the Bid Form.

Dan briefed the Community Club's request to apply for a grant to replace the basketball backboard above the Community Building stage. The Committee agreed that would be a benefit to the community and by voice vote, allowed the Community Club to go forward and to keep the committee updated as the process moved forward.

Dan provided the committee a copy of the drawings of the ADA access and Kitchen drawings from Black River. Mary said that there should be a large set of plans that were more complete. Brent agreed that the Town had paid for something more complete. Dan said if there was, he was unaware of any. Mary said that there should be a set in the vault and said she would come by during business hours to help find them. The Committee approved Dan and Peter Lyon to begin a Grant application for the project. The application is to be reviewed by the Committee and then forwarded to the Select Board for review.

Mary asked Dan to schedule a work meeting with her to update the CIP so that the Committee would have a better idea of where we were at in having a completed document. Dan said that he would contact her the following week to schedule a time.

The meeting adjourned at 8:10pm.

Respectfully submitted

Dan Robinson,
Chairman