

Town Of Groton, Vermont

Community & Economic Development Committee Minutes, February 6<sup>th</sup>, 2016 (Draft)

The duly warned meeting of the Groton Community & Economic Development Committee of February 6<sup>th</sup>, 2016 was held at the Groton Community Building, 1476 Scott Highway.

Attendance for the meeting included: Mary Grant, Dan Robinson, Brent Smith, Shaun Stetson, Kristain Connolly, Carrie Peters and Kitty Diggins.

The Meeting was called to order at 6:30 PM

Updates/Adjustments to the Agenda: No agenda was posted. This meeting was called to update membership and set an agenda for the next meeting

Mary Grant called the meeting to order at 6:30 pm and briefed the Committee that a Dan Robinson had volunteered to serve as Chairman. There were no objections from the Committee.

Round table discussion:

Mary briefed that Peter Lyon would be dropping off the Community Building ADA access/Kitchen engineering designs. She also said that grants were opening up in March and we should be preparing to put an application together to get that project started.

Kitty asked about the funds that were set aside to get the roof painted and the gutters installed. Mary suggested that we send out RFP's for that work so we would have cost estimates.

Brent suggested that the new facility maintenance person be invited to the committee meetings. Dan said that he would get an email address and add him to the distribution list.

Kristain and Mary gave a brief update on the status of the Library, which is basically we are waiting on Rural Edge to break out the maintenance budget for the building and on attorneys to pass information.

Shaun briefed the Committee on the Fire Departments efforts to get estimates on insulation for the ceiling of the Emergency Services building. Kitty suggested that they also get an estimate from the Efficiency Vermont approved contractor list. There may be rebates available through them that could save the Department some money.

Dan said that he would get with Deb Johnson before the next meeting to update the Capital Investment Plan Worksheet. Next meeting, the Committee will work on the Historical Society CIP.

The next meeting was set for April 3<sup>rd</sup> 2017 at 6:30.

The meeting adjourned at 8:15pm.

Respectfully submitted

Dan Robinson, Committee Chairman/Secretary