

Town Of Groton, Vermont

Community & Economic Development Committee Minutes, March 7th, 2016 (Draft)

The duly warned meeting of the Community & Economic Development Committee of March 7th, 2016 was held at the Groton Community Building, 1476 Scott Highway.

Attendance for the meeting included: Mary Grant, Kitty Diggins, Carrie Peters and Dan Robinson.

The Meeting was called to order at 7:05 PM

Updates/Adjustments to the Agenda:

None

Mary asked that all of the committee members be given access to the online folder with the Capital Plan and Capital Planning Tool as well as a contact sheet with the committee members and their contact information. Mary went on to say that then we can set a calendar of which plan are worked on each month, so the only committee members required to attend that month's meeting would be the member whose plan we are working on.

Kitty asked who would be working on the Community Building Capital Plan, Dan suggested perhaps a sub-committee. Mary said that there are members who work in the building and are aware of the issues could work on that plan. The Building Committee folder has most of what needs to be done so it wouldn't take long to structure that piece.

Mary and Kitty talked about storage issues in the building. They both suggested that perhaps it is time to take on a space at a time and sort through the contents and reduce some of the clutter that's taking up space. Kitty also mentioned the need for a part-time janitor to help clean and maintain the building. Mary said that the Select Board may address that issue during the next discussions for next year's budget.

Carrie mentioned that if we are looking at re-finishing the gym floor, then perhaps we should invest in a floor covering to protect the floor when other events are being held in the gym.

Dan and Mary mentioned the limited number of people that can gather in the kitchen. The State Fire Marshall has allowed the Town to have meetings in the kitchen area but has limited that to 12 participants. Mary said that it may mean having meetings in other areas of the building if they are expected to draw a large number of people.

Mary suggested that we set a calendar for working on the Capital plan so that it would go out in the minutes for committee members to see:

April 2016 – Community Building, May – Highway Dept, June – Fire Department, July – Library, August – Rec Committee, September – Historical Society/Community Club, October – Planning Commission, November – Review & Finalize Capital Investment Plan

During discussion on funding the capital plan, Mary said that the Town has a Town Plan, it is in the process of being updated, but until then the current Town Plan is in effect, so we are eligible to apply for grants to get some of the work done on the building that is on the priority list.

Mary went over the work that needs to be done in the kitchen to make the space more usable. Kitty agreed that there are some things that could be done to organize the storage room and get some of the clutter out of there. Dan said that he would look into getting the drain in the back corner fixed.

The meeting adjourned at 8:15pm.

Respectfully submitted

Dan Robinson, Committee Secretary