

Town Of Groton, Vermont – Building Committee Minutes, December 8, 2015 (Draft)

The duly warned meeting of the Groton Building Committee of December 8, 2015 was held at the Groton Community Building, 1476 Scott Highway.

Attendance for the meeting included: Eric Crum, Mary Berlejung, Mary Grant and Dan Robinson.

The Meeting was called to order at 7:09 PM

Updates/Adjustments to the Agenda:

Mary Grant added Capital Investment Plan discussion. Mary Berlejung wanted to add discussion of a new committee formation.

Mary B. moved to approve the minutes of the November 10th 2015 meeting, Eric 2nd the Motion and the Committee voted unanimously to approve.

Old Business:

Memory Wall Update - Mary Grant reported that there was no update available for the wall. The remaining work to cap the project is all that's left to do along with backfilling, seeding and mulching that is planned for the Spring 2016. Dan added that he will ask Peter for more information at the next Select Board meeting.

Stage and Ceilings – Mary Grant reported that the Select Board is waiting to hear whether or not the Town has been approved for a grant to finish the work. Depending on that, the RFP's for contractors may have to be re-listed. Only one was received in the first round.

New Business:

Capital Investment Plan Discussion – Dan Robinson made a copy of the building committee project priority list from 2012 for the committee to update and use as a basis for completing a Capital Investment Plan. A CIP will help the Committee better plan financial requirements for the continuing upgrades and care of Groton's facilities. Once completed, the CIP will be presented to the Select Board for review and approval. The committee spent the next few minutes moving the priority list onto the CIP worksheet, Dan will type out the worksheets and send them to committee members for review.

New Committee Formation – Mary B wanted to discuss the formation of a new committee that would include representation from all of the Town's departments and committees. This committee would absorb the Building Committee and it's purpose would be to manage the Town's facilities and establish a Capital Investment Plan to set priorities for funding major construction, upgrade/update, and maintenance projects for Groton. Currently there is little or no coordination in this effort. The committee would include Highway Dept, Fire Dept, Library, Historical Society, Recreation Committee, Planning Commission, Listers, Community Club, Building Committee, and a representative for the Select Board. Dan was tasked with writing a resolution to present at the next Select Board meeting. Mary B. made a motion to write and present this resolution to the Select Board, Mary G. 2nd the motion and the motion passed unanimously.

Fund Raising for the Community Building – Mary B wanted to add that when considering fundraising, that the committee also take into account that grants are often available for various projects and that research into availability should always be done.

Dan presented bumper stickers that he had made for a “small project” fund raiser. He asked the Committee to set a price for each. The consensus of the Committee was that \$3 was a fair price.

Eric made a motion to adjourn the meeting, Mary G 2nd and the motion passed unanimously.

The meeting was adjourned at 7:57 pm.

Respectfully submitted

Dan Robinson, Committee Secretary