

Town of Groton, Vermont – Select Board Minutes of February 7, 2019 (approved)

Select Board Members in Attendance: Wade Johnson, Sr., Deborah Jurist and Aaron Smith

Attendance for the meeting included: Debra Johnson, Lisa Hart, Carrie Peters, Brent Abare, Brent Smith, and Linda Nunn

Wade called the meeting to order at 6:30 pm.

Deborah made a motion to accept the minutes of Jan. 17, 2019, Aaron seconded, motion passed.

Adjustments to Agenda

There were no adjustments.

There was a discussion on having the Town Clerk put on the agenda for each meeting in case she has something to bring to the Select Board.

Highway//Brent

Brent suggested that the Snowplowing onto the Roadways from his Orange Book be put into an ad in the Bridge Weekly. Deborah Jurist is going to look at the wording for the ad. The Snowplowing onto the Roadways was put in this year's town report under the Winter Operation's Plan. The Select Board agreed to have this put in the Bridge Weekly.

Brent said a windshield needs to be replaced that was struck by a stick and is in the process of getting prices.

The presentation of the Zoll AED is going to be on Saturday between 12:30 PM – 1:00 PM at the Groton Highway Department during the Dick Page Ride In and going back to the office after to do the training. Brent would like to have the Select Board members there at the presentation.

Town Clerk/Linda – liquor license

The Select Board signed the liquor license for the Forest Country Store.

Financials/Lisa

Lisa handed out the budgets at 8%. Lisa also put each department's budget in their mail boxes. Lisa went over the insurance issue when the Fire Department Trailer is pulled using a personal vehicle.

Lisa needs to meet with Brenda Bruleigh, the new secretary for the Fire Department to show her how to fill out the PO's.

Lisa talked about the possibility of putting some money into a short-term CD in order to earn a better rate of interest.

Lisa and Deborah met with a VLCT representative about policies. They got some good ideas and some things need to be changed. This will be done after town meeting.

Kitty Diggins mentioned to Lisa that the town chimneys need to be cleaned. The cost will be \$299 for inspection and cleaning. The Select Board agreed to have this done. The Select Board signed the Certificate for the no appeal or suit pending for the listers.

FAST - to sell tires

The tires that came with the FAST Squad vehicle when they purchased it will be for sale. This will be put on the next Select Board agenda.

Maintenance – new maintenance job?

Wade read the email from Mark Shallberg concerning his resignation as of Feb. 6, 2019. There were two letters received for the ad in the Bridge Weekly. The Select Board decided to have Deborah Jurist contact these two people and let them know what changes have taken place.

RR Bed – Little Italy Rd

The Select Board agreed that if the permission agreement wasn't signed, with an end date no later than Sept. 1, then the permission offer would be withdrawn.

Ballot Tabulators

Wade said that the town needs to get ballot tabulators and needs to be done 60 days before a primary or election. Linda Nunn will schedule a BOCA meeting in the near future to approve getting the vote tabulator.

Resignation Letter

Deborah made a motion to accept the resignation of Mark Shallberg as of Feb. 6, 2019, Aaron seconded, motion passed.

Maintenance Job

This was discussed under Maintenance earlier.

Open to Public & Other Business

Brent Abare went to a moderator training and had a couple of questions to ask on a few of the articles for this year's town meeting. Linda Nunn wrote up a description of how the schedule is for town meeting for Brent Abare, the moderator to use.

Brent Abare said it would be helpful to him if someone counts the number of people that are in attendance at Town Meeting to help him when votes come up.

Deborah Jurist gave an update on the Cilley Property. She said that the process is being done.

Lisa asked if the Executive Session could be on the agenda each week in case it was needed. The Select Board decided not to have it on the agenda.

Sign Orders

The Select Board signed the orders

Set Agenda for next Select Board Meeting on Feb. 21, 2019

Meeting called to order

Review/Approve Minutes of Feb. 7, 2019

Adjustments to Agenda

Department Updates

Town Clerk/Linda

Highway/Brent

Financials/Lisa

FAST – sell tires

Maintenance Job

RR Bed – Little Italy Rd

Open to Public & Other Business

Sign Orders

Set Agenda for next Select Board Meeting on March 7, 2019

Adjourn

To Do List: Cilley Property, Railings, Conflict of Interest Policy, Civil Ordinance, VLCT/PACIF, Local Emergency Operations Plan after town meeting, Listers/Assessor, Employee Manual

Deborah made a motion to adjourn at 8:02 PM, Aaron seconded, motion passed.

Respectfully submitted,

Debra Johnson

SB Secretary

Wade Johnson, Sr., Chair

Deborah Jurist

Aaron Smith