

Town of Groton, Vermont - Selectboard Minutes March 2, 2017 (approved)

Selectboard Members in Attendance: Mary Grant, and Wade Johnson, Sr.

Attendance for the meeting included: Lisa Hart, Carrie Peters, Debra Johnson, Dorothy Knott, Brent Smith, Peter Lyon, Kathleen Lamberton, Derek Curtis, Anne Hatch and Linda Nunn.

The meeting was called to order at 6:30 PM.

Wade made a motion to approve the minutes of February 16, 2017 with corrections made, Mary seconded and motion passed.

### **Financials/Budget Update - Lisa Hart**

Lisa handed out the budget for the beginning of the year 2017 which should be at 17% now. The selectboard will review the minutes and discuss them at the next selectboard meeting.

Phone Line - Lisa said that the phone line was going in tomorrow (Friday), but can't add a new phone line because all the phone lines are full. But this summer a new line will be put in for 6 phone hook ups to take care of this problem. For now Linda's line will be used for Emergency 911 only in the Community Building. There is a possibility of running the fax line up to the gym and hook up the phone to that. Brent Smith is going to talk to Gary Lamberton about this situation with the possibility of the phone being hooked up from the fax machine in the office to the Community Building to be used to call Emergency 911 only.

A meeting was set with the selectboard and Lisa and Carrie for 10:00 am on Monday, March 6 to go over errors in the town report that need to be addressed on town meeting day. No actions to be taken.

Lisa stated that an extra microphone needs to be added to use for town meeting day but the system is too old and it is obsolete. Lisa got a quote for a new microphone for \$300. The selectboard wants this \$300 for a new microphone to be put in next year's budget.

### **Kathleen Lamberton - AED's for Community Building**

Kathleen said that she has been emailing back and forth with Henry Knott about having the Zoll representative come to a selectboard meeting to discuss the different AEDs and have questions answered. Peter Lyon had also done some research and found an AED Buyers Guide which Kathleen had emailed to the selectboard members to look at. Kathleen said she wants to make sure the AED that is used is user friendly. Derek Curtis spoke up and said we want an automatic AED. It was said that the ZOLL AED would be compatible to the AED that Woodsville Ambulance uses which can plug into the machine without changing the pads on the person which is very important when doing CPR on a person. Derek Curtis brought the ZOLL PLUS AED and briefly went over the steps and said that Groton needs to have a machine with compatibility with Woodsville ambulance. Dorothy Knott got a quote from ZOLL on Jan. 23, 2017 which is for \$3070 which is for 2 machines with an added set of pediatric pads. Dorothy is going to contact ZOLL to see how much a case and signs would be for the AED machine. The Groton Community Club will help fund one of the AED machines and will let the selectboard know within a week

how much will be donated. Kathy stated that she would like to have at least 2 of these AED machines with all the usage of the Community Building. Linda Nunn spoke up and said that people in the town of Groton have been very generous in giving for the Food Shelf and she said that the funds in the Food Shelf are high and that the Food Shelf could pay for one of the AED Machines. Kathy Lamberton said that she wants to thank Henry Knott for the all the work he has done for getting the information for the AED Machine for the Community Building and for Derek Curtis with the great demonstration of the AED PLUS Machine.

#### **Highway - RFP - Brent Smith**

Brent handed out a RFP for Stone Products, Roadside Mowing and Liquid Calcium Chloride with a proposal due date of 4/6/2017

Wade made a motion for the RFP's for Gravel, Roadside Mowing and Liquid Calcium Chloride with a proposal due date of April 6, 2017, Mary seconded the motion and motion passed.

#### **Town Clerk - Linda Nunn - Bliss business economic loan**

Linda talked with Donald Bliss and Donald is going to continue to make his monthly payments.

Linda is trying to get the keys back from the ladies from Rest & Relax who previously did the cleaning in the town. Linda and Lisa have both emailed them about bringing back the keys. As of now, the keys have still not been returned to Linda. The selectboard decided that Linda needs to send her a notice to return the keys or she will be charged a fee.

Linda has been informed about a cat situation going on with many cats that are not being taken care of. Linda said she could have the neighbors catch the cats. Linda is waiting to hear back from the animal control person to see if they will do anything.

Linda has a complaint of somebody's stuff falling in someone else's dooryard. The selectboard said this is a civil matter in which the two parties need to take care of.

#### **Lister - Dorothy Knott**

Dorothy said that the 3 listers met with the reappraisal company today (Thursday, March 2, 2017) for 2 1/2 hours. The company encouraged the listers to work with them when the appraisal is done as much as they could. The reappraisal company will be starting in June of 2018 and should be completed to be on the April 2019 Grand List.

#### **Town Clerk - Linda Nunn**

The selectboard signed the Upper Valley Grill Liquor License.

The Purchase Orders were signed by the selectboard.

Wade Johnson made a motion to go into executive session at 7:30 PM for the contract negotiation on the Groton Library, Mary seconded, and motion passed.

Wade made a motion to adjourn from the executive session on the contract negotiation on the Groton Library at 8:02 PM to be continued upon negotiations. Mary seconded and motion passed.

The agenda for the next meeting on March 16, 2017:

Meeting Called to order

Review/Approve Minutes - March 2, 2017

Financials/Budget Update - go over the budget that was handed out on 3/2/17

Selectboard - appoint officers for the year 2017

Open To Public & Other Business

Sign Orders

Set Agenda for Next Meeting

Adjourn

Respectfully submitted,

Debra Johnson

Selectboard Secretary

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Mary Grant, Chair

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Wade Johnson, SR