

Town of Groton, Vermont - Selectboard Minutes February 16, 2017 (approved)

Selectboard Members in Attendance: Mary Grant, and Wade Johnson, Sr.

Attendance for the meeting included: Lisa Hart, Carrie Peters, Debra Johnson, Dorothy Knott, Wayne Knott, Dan Webster, Mike Davidson, Brent Smith, Kristian Connolly, and Linda Nunn.

The meeting was called to order at 6:30 PM.

Wade made a motion to approve the minutes of February 2, 2017 with corrections, Mary seconded and motion passed.

**Financials/Budget Update - Lisa Hart**

Lisa went over the Lost & Prevention Insurance Audit from VLCT Passive and stated that A & B were most important findings and C was important. Lisa needs to follow up to VLCT with each department plans within 30 days, so each department needs to get their response or plans of fixing their issues to her within 2 weeks.

Brent has started to work on his SDL sheets and putting them in binders at the Town Garage. It was discussed that each area needs to have a person in charge to keep these binders up to date.

The selectboard had not discussed the wages of the Ballot Clerk, Town Report and Asst. Clerk at the budget meeting back in Nov. 2016. The rest of them were discussed at the budget meeting in Nov. 2016. They were all put on one sheet of paper that the selectboard signed.

Ballot Clerk \$10.18 to \$11

Town Report \$11.04 to \$16

Asst. Clerk \$11.91 to \$14

Selectboard \$900 to \$1250

Fire Chief \$1000 to \$1250

Planning Budget - \$300

Tree Warden Budget - \$300

Health Officer Budget - \$500

Lisa had stated that she had received the \$855 from Scott Trojanowski for the damages done to the guard rails on the Powder Spring Road in the spring of 2016. Lisa suggested that she wants to thank Scott for paying this invoice. This was initiated with help from VLCT. Mary said the money is to be returned to the account that it was taken out of.

There was some discussion on the extra phone line in the gym that is needed to call 911 in case of emergency. A motion was made by Wade to have Lisa go ahead and get a dedicated phone line just to call 911 for approximately \$25 a month plus installment and equipment, Mary seconded and motion passed.

Lisa Hart, Carrie Peters and Linda Nunn have been researching how to begin cleaning out the vault. They spoke with Megan Wheaton-Book from the Vermont State Archives and Records Administration. In order to begin this process the town needs to have a policy in place before they can start. There needs to be a policy statement that states what record schedules Groton will be using, the date they plan to start using them and have this plan signed by the selectboard. Wade made a motion to accept the policy for the Record Retention of the Town of Groton, Mary seconded and the motion passed.

**Kathleen Lamberton - AED's for Community Building**

Kathleen Lamberton was next on the agenda for AED's for the Community Building but before the meeting she had sent an email saying she had no new information to bring to this meeting and to put her on the agenda for the first selectboard meeting in March. Wayne and Dorothy did not know this, so they brought their AED machine that the fast squad has that is compatible with the machine that the Woodsville Ambulance uses. Wayne and Dorothy will bring the AED machine at the first meeting in March and discuss with Kathy.

**Library - Mary Grant**

Mary had a great meeting with Trish from Rural Edge about the situation with the town library. Trish said the budget needs to be finished and make sure they owe nothing on the library building, so the process can go forward with what is going to be done with Groton Town Library. Before anything is done with the Groton Library, there will have to be a public meeting to make a decision on what to do.

**Highway - Maintenance priorities - Brent Smith**

Brent met with Kerry O'Brien, District Manager Caledonia County Natural Resources Conservation District to discuss the hydro seater that would have a contract with 3 other towns besides Groton to have a 5 year deed. Danville will be the host town and maintain the hydro seater along with Walden, Ryegate and Groton. There will be a \$200 a year charge for maintenance and repairs of the hydro seater for each town. Wade made a motion to go forward with Danville, Walden and Ryegate to go in with the hydro seater and Brent Smith will be the person to sign the contract, Mary seconded and the motion passed.

Brent said that there was a new grant agreement with the state on the sidewalks. There was a motion made by Wade to approve on the Amendment CA0464 for the sidewalks, Mary seconded and motion passed.

Wade made a motion to create a new vendor account for Consolidated Electrical Distributors (CED), Mary seconded and motion passed.

Brent mentioned that the Buckaroos used the town garage for the Dick Page Ride-In this year and Brent said that he was very satisfied with everything that they did and would recommend that the Buckaroos use the Town Garage again next year.

**Health Officer - Dan Webster**

Dan Webster stated that he met with Jim Cilley many times on the issue of the odor that Jim Cilley is having around his house. Dan had checked the neighbors, Brad Houghton and the Gibney's and still has not found the odor. This spring as soon as the snow is gone Dan will be checking the water pipes, any drainage and any standing water that is around with dye tablets to see if he can find out where this odor is coming from.

**Town Clerk - TKD - gym fees**

There was much discussion on the gym fees for several events that take place in the Groton Community Building gym. Wade made a motion that the Mike Davidson of the TKD is willing to pay \$100 a month to use the gym and his slate is clean, Mary seconded and motion passed.

**Bliss - business economic loan/non-existing grant**

The balance for the Bliss business economic loan is \$1350. There was a short discussion on this. Linda Nunn will talk to Don Bliss about this loan whether Don wants to continue to pay the \$25 a month or put a lien on his home for the amount of \$1350 which the town will receive the money when the property is transferred.

**Open to Public**

The selectboard signed the liquor contract for Ken and Patricia Randall at the Groton Lake Store.

There was a short discussion on the Boy Scout Camp in Groton. Brent stated that it is historical for the Boy Scouts and they should have priority. This is reference to the Recreation Committee for oversight.

Mary Grant mentioned the CEDC has started to do their restructuring.

Mary mentioned that the Groton Fire Dept. is going to talk with Kitty Diggins about a possibility of energy credits for the insulation in their building.

The selectboard signed the orders.

Agenda for next selectboard meeting - Thursday, March 2, 2017

Meeting Called to Order

Review/Approve Minutes - February 16, 2017

Kathleen Lamberton - AED's for Comm. Bldg

Highway - RFD/Gravel

Town Clerk - Bliss/loan

Open to Public & Other Business

Sign Orders

Set Agenda for Next Meeting

Adjourn

Wade made a motion at 8:00 PM to adjourn, Mary seconded and motion passed.  
Respectfully submitted,  
Debra Johnson  
Selectboard Secretary

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Mary Grant, Chair

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Wade Johnson, Sr.