

Town of Groton, Vermont - Selectboard Minutes January 5, 2017 (approved)

Selectboard Members in Attendance: Mary Grant, Wade Johnson, Sr. and Andrew Dorsett.

Attendance for the meeting included: Lisa Hart, Carrie Peters, Debra Johnson, Brent Smith, and Dan Robinson.

The meeting was called to order at 6:30 PM.

Wade made a motion to approve the minutes of December 29, 2016 with corrections, Andrew seconded and motion passed.

The amended motion should read; Wade made a motion to add the Community Justice Restorative Center to a line item and all existing appropriation requests will be listed as line items in the 2017 budget, Andrew seconded the motion and motion passed.

Appointing an Animal Control Person has been put on hold and being looked into.

New Maintenance Janitor

Brent Smith said that he has two prospects to interview at this time and would like to go into executive session at the next selectboard meeting. At the next Select board meeting on January 19, 2017 at 7:30 PM there will be an executive session with the prospects to interview for the new maintenance person along with Brent Smith and the select board members.

There was some discussion on the cleaning of the town buildings that the New Maintenance Janitor will be doing.

At this time, Andrew Dorsett, presented a letter of resignation to the select board on resigning his position on the Select board as of January 5, 2017.

A select board member said that this position needs to be posted within 10 days after a resignation and then the select board makes their decision on who to appoint at the new selectboard member until March 7, 2017 at Groton Town Meeting and then a new person will be elected to fill a one year position to fill the rest of Andrew Dorsett's term.

The select board secretary is to post this select board position opening tomorrow in three places in the Town of Groton, with one of them at the Groton Town Office.

Selectboard member Wade Johnson, Sr. had concerns on the amount of wage increase that was incorporated in the budget for this year. Also, he had concerns of spending this year's budget without first being voted by the town's people in March at town meeting. There was discussion on these concerns. No changes were made.

Lisa brought up a concern on two employees that had some vacation time in 2016 that was not taken and she had only paid out one week at 70% which both of these employees had more accumulated vacation that had not been paid out at the 70%. Lisa had misunderstood what was passed on the new personnel policies this past October. She asked the select board how to correct this when she has closed out the Payroll for the year 2016. She was told by the select board to ask Glenna how to do this.

Wade made a motion to approve the Groton budget for 2017, Andrew seconded, and motion passed.

Lisa was scheduled to work with Nemrc on January 4th, due to Nemrc's scheduling this did not take place. Instead Lisa spoke to Chris and Ernie at Nemrc on the phone about the different ways to set up the two modules (DTC)&(Town) in Nemrc . Ernie is planning to discuss with Glenna and write up a proposal to the Select board to review. Ernie also stated to Lisa that a separate DTC bank account is not required or needed. Lisa hopes to have this letter soon.

Lisa stated that Annie, the delinquent tax collector is coming to the town office tomorrow-Friday to work with Glenna on her books for the year 2016.

At this time, Wade made a motion to accept the resignation of select board member Andrew Dorsett as of January 5, 2017, Mary seconded and motion passed.

The select board signed the orders.

Lisa was asked to get an estimate from Glenna as to her costs for DTC review and assist in closing 2016 year end and work on reports for Town Report...\$3325.00 was estimated.

Wade made a motion to adjourn at 7:55 pm Andrew seconded and motion passed.

Respectfully submitted,
Debra Johnson
Select board Secretary

Mary Grant (chair)

Wade Johnson, Sr.