

Town Of Groton, Vermont – Selectboard Minutes June 23, 2016 (Approved)

The duly warned meeting of the Groton Selectboard of June 23, 2016 was held at the Groton Community Building, 1476 Scott Highway.

Selectboard Members in attendance: Mary Grant, Andrew Dorsett and Wade Johnson Sr.

Attendance for the meeting included: Lisa Hart, Carrie Peters, Brent Smith, Kitty Diggins and Linda Nunn.

The Meeting was called to order at 8:05 PM

Review/Approval of June 9, 2016 Minutes will be taken up at the Selectboard meeting to be held on July 7, 2016:

Mary made the motion to appoint Linda Nunn as temporary Selectboard Secretary until someone is found to do the job. Wade seconded the motion. Motion passed. The position will be posted.

Financials/Budget Update:

Lisa reported that budgets should be at 42% for all departments. Community Building repairs are going to run over due to unforeseen repairs.

Mary stated Power's plumbing and Heating had run into an issue when replacing the sewer pump that might increase the cost up to one thousand dollars because of a broken pipe.

Wade stated some insurance budgets were high. Lisa stated it was due to increases.

Glenna Pound's contract was reviewed for training/education. Wade made the motion to sign the contract and Andrew seconded the motion. Motion passed.

Lisa stated that the Tax Rate needs to be set at the next meeting. (July 7<sup>th</sup>)

Kitty stated the Lister's would be holding grievance's in July on the 15<sup>th</sup> from 5 pm to 7 pm and 16<sup>th</sup> from 9 am to 11 am.

Lisa stated that the workman's compensation with VLCT PACIF has significant changes and Lisa has asked a Representative to attend a SB meeting in July to review these changes with the SB.

Batchelder and Associates still has not furnished their insurance and w-9 paperwork.

Brent was asked to give Jim Downing help with filling out the permit for placing radar signs along State highways.

Wade made the motion to authorize Mary Grant to sign the paperwork for the State permit for placing radar signage on State highways. Andrew seconded the motion. Motion passed.

The Quit Claim Deed for Nathan Bartlett was reviewed. Andrew made the motion to sign the deed and Wade seconded the motion. Gary Lamberton will be asked to come in and sign the deed as Agent to sell Real Estate for the Town. Motion passed.

Highway Paving Bids:

Bids for paving Glover Road and Branch Brook Road were opened with the bid prices to follow.

Blaktop, Inc. price per ton \$83.03

Bigelow Paving price per ton \$85.86

Pike Industries, Inc. price per ton \$93.15

Green Mountain Paving price per ton \$114.00

Brent explained they get paid based on the slips they bring in for tonnage.

Andrew made the motion to award the bid to Blaktop, Inc. and Wade seconded the motion. Motion passed.

Andrew made the motion to have Brent be in charge of the sidewalks. Wade seconded the motion. Motion passed.

Park and Ride grant was reviewed. Andrew made the motion to have Brent in charge to work with them. Wade seconded the motion. Motion passed.

ADA Construction estimate from Black River Design was reviewed.

Public Service Board recommendation were reviewed.

Northeast Kingdom Chamber of Commerce request to join them was reviewed. This will be taken up at budget time.

The estimate from Power's Plumbing and Heating for the replacement of the toilet in the basement was reviewed. It was questioned if the toilet was an ADA compliant toilet. The approval for the replacement was given if it is ADA compliant.

Retirement rate information was reviewed. The Town's hasn't changed.

Lisa, Delinquent Tax updates still need to be done with DTC and NEMRC System.

There was discussion concerning how the Delinquent Tax Collector's Books were going to be audited for Year End closing.

Lisa stated, Glenna has provided Lisa with a template to help with the flow of the Town Report financials. Auditing will be put on the agenda. Lower level auditing for year-end town report was discussed.

Brent explained he attended the Planning Board meeting explaining the 100 year flood and the town's flood plan that goes with zoning.

Agenda items for next meeting:

Review/Approval Minutes

Financial/Budget update

CPA Month end

Tax Rate-Review-Approval

Sidewalk

Roadside Mowing RFP

Woodsville Rescue Ambulance Contract

Open to Public

Nathan Puffer- ROW

The meeting adjourned at 9:15 pm

Minutes prepared by Linda L. Nunn, Select Board Secretary