

Town Of Groton, Vermont – Selectboard Minutes July 7, 2016 (Approved)

The duly warned meeting of the Groton Selectboard of July 7, 2016 was held at the Groton Community Building, 1476 Scott Highway.

Selectboard Members in attendance: Mary Grant, Andrew Dorsett and Wade Johnson Sr.

Attendance for the meeting included: Lisa Hart, Carrie Peters, Brent Smith, Debra Johnson and Linda Nunn.

The Meeting was called to order at 6:30 PM

Review/Approval of June 9, 2016 Minutes will be taken up at the Selectboard meeting to be held on July 21, 2016: June 23, 2016 Minutes were approved as written.

Financials/Budget Update:

Lisa handed out budget reports for the Selectboard to review.

Lisa and Carrie explained they had worked with Glenda clearing up bits and pieces that remained from Batchelder Associates.

Lisa, Carrie said they worked with DTC, Annie & NEMRC on DT systems entering information for getting reports.

Balance from the previous year's taxes are: 2013-	\$138.36
2014-	\$19,794.50
2015-	<u>\$42,522.44</u>
Total	\$ 62,455.30

Special Town Meeting Minutes were reviewed. Andrew made the motion to approve the minutes for the June 23, 2016 Special Town Meeting for the sidewalk project. Wade Seconded the motion and Mary agreed. Motion passed.

Lisa and Carrie explained the figures they had used to come up with a suggested tax rate for 2016. The Selectboard will set the tax rate at the next Selectboard meeting on the 21st of July.

Sidewalk Project

Brent updated the Selectboard on the sidewalk project stating he and Wade had met with Jon Kaplan on site and discussed plans without curbing in front of the Community Building/Fire Station. Jon wanted to move ahead with the project.

RFP Roadside Mowing

Brent presented the RFP for the Roadside Mowing. Andrew made the motion to approve the RFP and Brent will put it out to bid. Wade seconded the motion. Motion approved.

Boulder Beach Culvert Repair

Brent explained what needed to be done for the repair, explaining that it was a specialized project and there were only a few people that could do the job. The Selectboard requested that Brent compile a list

of exceptions as to why the Selectboard would make an exception to the policy to hire the one person to do the job and bring it to the next meeting.

Park and Ride Grant

Brent explained about the Park and Ride grant and having the parking places for 6 or 10 vehicles. Brent said it looked favorable as we already have the RCT Bus stopping here to pick up people.

Woodsville Ambulance Contract

The Woodsville Ambulance Contract was reviewed. Wade made the motion to sign the contract for another year. Andrew seconded the motion suggesting maybe look into the price if renewing for multiple years. Motion approved.

Borrowing money

Lisa requested the Selectboard give approval for her to borrow money to pay bills. Andrew made the motion to approve and Wade seconded the motion. Motion approved.

Contracts/Worker Compensation Questionnaire

Lisa explained she had received worker compensation questionnaire and Mary sign it as it needed to be in on June 30th.

Andrew made the motion to ratify the financial questionnaire signing for the Treasurer. Wade seconded the motion. Motion approved.

Roles and Responsibilities of the Cemetery Commissioners

The Roles and Responsibilities of the Cemetery Commissioners will be reviewed and brought in to the next meeting.

The bills and estimates from Power's Plumbing were reviewed by SB.

Dan Robinson sent a letter to the Community Club asking if they could pay a portion of the bill for the repairs of the septic pump as they use it for the Fall Foliage events. There wasn't any answer from them. An email will be sent to Peter Lyon, as he is CC Chair, asking if there was any money left over so as to help pay for the repairs.

A job description for the position of Selectboard Secretary was written up and reviewed by SB.

Linda recommended Debra Johnson for the position of minute taker for the Selectboard.

Mary made the motion to appoint Debra Johnson as minute taker. Andrew seconded the motion and Wade abstained. Debra stated she couldn't start until the 1st of August.

Brent explained the town's lawn tractor is broken and they were shipping it to Blackmount for repairs.

Nathan Puffer is looking for a right of way to his property off from Goodfellow Road. Nathan will be asked to bring in a plan with his request.

NVDA Representative

Andrew made the motion to appoint Peter Lyon as Representative to NVDA for the Town of Groton. Wade seconded the motion. Motion approved.

It was questioned to find out about getting the Community Building pressure washed and Linda was asked to get Prices

Personnel Policy will be reviewed the first meeting in August.

Agenda items for next meeting:

Review/Approval Minutes – June 9th and July 7th minutes

VLCT - Workman's Comp info

Financial/Budget update

CPA Month end

Tax Rate-setting

Sidewalk Plans

Roadside Mowing Bids

Boulder Beach culvert Project- exceptions

Park and Ride

Open to Public

Nathan Puffer- ROW bring in plans

The meeting adjourned at 8:05 pm

Minutes prepared by Linda L. Nunn, Select Board Secretary