

MINUTES

Planning Commission Meeting 08/24/16

Present

Committee: Raneë Curtis, Julie Oliver, Carrie Peters, Kelly Emerson,

Guests: Alison Low

Meeting called to order at 5:30

New Business

Carrie and Alison reviewed the grant progress report. Carrie does not have access to complete the progress report. Alison will work on getting her access. They reviewed what needs to be in the update. Alison reminded us that we have until May 30, 2017 to use the grant money.

Alison advised to set dates for when we need to have the Town Plan completed by. The dates below are suggested dates:

February 10, 2017 – completed draft of The Town Plan

March 7, 2017 – drafts of The Town Plan are available for town meeting

March 10, 2017 – certified mailings (draft is sent to surrounding towns) sent out

April 12, 2017 - Town potluck and planning commission hearing

May 30, 2017 – bill for select board hearing

We reviewed the Transportation section of the Town Plan. Alison will add this section to the Town Plan. We discussed making the completed sections available on the town website. We are in agreement with this.

Julie asked where the meeting minutes should be posted. We agreed on the post office, library and the town hall, along with the town website.

Past Business

Notes/Topics of Ongoing Interest/Moving Forward

We will need pictures to add to The Town Plan. We will collect pictures and send them to Alison either through drop box or email. We will need to select quotes from the town survey.

Next Meeting & Agenda Items

*Date 09/06/2016 Time 5:30 Location Groton Town Offices, treasurer's office

*Approval of Minutes from past meeting

*We will complete the economic, flood and housing sections in September.

*We will complete the land use and preservation sections in October.

*We will work on the energy section in November.

*We will complete the energy, implantation, and adjacent towns sections in January.

*Meeting Adjourned at 7:15.