

MINUTES

Planning Commission Meeting 01/19/16

Present:

Committee: Carrie Peters, Julie Oliver, Raneer Curtis, Kelly Emerson, Nancy Vaughan

Guests:

Meeting called to order at; 5:30pm

New Business

Grant was approved in amount of \$7629.00. Plan provided to select board for release of first 40% of funds to begin process of plan update. Invoicing for this will go through the town treasurer and is in a separate account from town budget.

Written report for Town Report completed. Carrie will get to necessary person for that piece.

Timeline next steps-have survey completed for community members to participate prior to Town Meeting Day. Have some paper copies available as well as online through survey monkey. Created draft of questions which Kelly and Raneer will sort through and create final draft from of survey for folks to review and complete as group. Perhaps have a table at Town Meeting with surveys available and members at it to get feedback and answer questions. Used previous survey which was done in 2011, for Groton and sample from another town for guidance.

Past Business

Notes/Topics of Ongoing Interest/Moving Forward

Next Meeting & Agenda Items

*Date: Tuesday 02/02/16 Time:5pm Location: Groton Town Office

*Approval of Minutes from past meeting

*Complete Survey for Community Input

*Review next steps in grant process plan with Alison if available

*Organize To Do's for next meeting

*Meeting Adjourned at 7:000pm