

Groton Free Public Library Trustees Agenda

March 14, 2016 7:00 p.m.



1304 Scott Highway Groton, VT 05046

- Review and Approve/Amend Agenda (5 min)
- Secretary's Minutes (2 min)
- Welcome, Sarah! (5 min)
- Board size update/Ellen and Kirsten resigning? (5 min)
- Financial Report (5 min)
- Officer elections -- potential postponement until 3/21 fundraising meeting? (3 min)
- 3/21 Fundraising meeting -- coordination with Friends, agenda, who's leading?, etc. (10 min)
- Update/discussion re: RuralEdge and the Library building/future (20 min)
- Librarian's Report (15 min)
- Meeting format -- "old" way or "new" way? (5 min)
- Plan for discuss Library Goals (10 min)
- Action Item Update (5 min)

Alissa	Follow up on amending/revising cleaning contract with town
Anne	Will come up with suggested language for Key Policy and will work with Erik and Kirsten to finalize before next meeting
Diane	Will continue to follow up with Rural Edge
Ellen	Will call Sun America to request that the \$5000 be released to us from our account
Ellen	Will check into what fees may be incurred (if any) for withdrawing money from the Endowment fund.
Erik	Will post Board size approval on website once received.
Kirsten	Will check with Newbury Library about key policy and meeting space rental/usage.
Kirsten	Will continue to follow up with Regional Fire Marshall.
Kirsten	Will respond to letter of inquiry regarding Library Assistant position
Kristian	Will write up posting regarding change in Board size and will post it.
Kristian	Will contact Selectboard to see if we can pass bylaws to give Board control of Board size and interim appointments.
Nichole	Will continue to work on Trustee Survey.

- **Wrap up (Next month Action Items/Agenda) (5 min)**